

National Park School District

ANTICIPATED JOB POSTING

2024-2025 SCHOOL YEAR

INSTRUCTIONAL AIDE

JOB DETAILS:

Posted: 5/21/2024
Benefit Eligible: No
Start Date: 9/4/2024

Application Deadline: Until Filled
Job Type: Part-time
Hours: 8:25am – 3:05pm

JOB REQUIREMENTS:

Preferred candidate will have 60 college credits or high school diploma and passing grade on the Parapro exam. Knowledge of child growth and development and appropriate classroom practices. Candidate should possess a demonstrated ability to assist with instructional activities. Candidate must be enthusiastic, reliable and energetic. Candidate must be able to pass a NJDOE criminal history background check.

PHYSICAL REQUIREMENTS:

Candidate must be capable of: bending, stooping, squatting, kneeling, turning, twisting, standing for extended periods, reaching, and ability to lift up to 50 lbs.

JOB DESCRIPTION:

- Assists in the supervision of classroom activities under the direction and supervision of the certified classroom teacher, supervisor or other designated certified personnel.
- Works with individual students or small groups of students to reinforce learning of material or skills introduced by the teacher.
- Operates and cares for equipment used in the classroom for instructional purposes.
- Distributes and collects workbooks, papers, and other materials for instruction.
- Guides independent study, enrichment work, and remedial work assigned by the teacher.
- Assists with the supervision of students during emergency drills, assemblies, play periods, and field trips.
- Helps the teacher to plan and maintain bulletin boards and other classroom learning displays.
- Checks notebooks, corrects papers, and supervises testing and make-up work, as assigned by the teacher.
- Helps very young students with their clothing, snack time routine, and toileting activities.
- Participates in in-service training as assigned.
- Performs other duties as designated by the Principal.

SUBMIT RESUME AND LETTER OF INTEREST TO:

Allison Thompson

Principal

resume@npelem.com